

Our customers say it all: “We have gotten so many compliments on our reception. The food was great and the prices cannot be beat.” For a complete listing of our customer comments, go to our web page at: www.middle-villa-inn.com

The Middle Villa Inn has been serving Brides and Businesses in the community for over 40 years. Daughters have held their reception in the same banquet room as their mothers did 21 years earlier!!!

Let us become a part of your tradition!

Order from this brochure and receive the following at no extra charge:

- No room rental fees
- Linens, napkins and skirting included
- Event coordinator to help keep your planning simple
- No hidden fees
- Ample free parking
- Set-up and clean-up
- Cake cutting
- Free DSL service, easels, PA system and podium
- Candles, bud vases and wedding card boxes
- Access to your banquet room for decorating by 8:00 a.m. on the day of your party or the day before if the room isn't booked.
- Use of Dad's pond, a beautifully landscaped pond with a waterfall and flower gardens for photos. Dad's pond is also available for ceremonies. (See event coordinator for details)
- List of suppliers w/discounts
- Your names listed on our electronic marquee

The Villa offers five banquet rooms for you to choose from. They are The Villa Greenery, The Villa Meadows, The Fireside Room, The Cypress Room and The Villa Brew Room. The Villa also has a 16 lane Bowling Center featuring: Brunswick Pro Anvalanes, Vector Plus automatic scoring, Bumpers are available on all our lanes. There are two large projection TV's and several flat screens so you can watch your favorite sporting event!

VILLA GREENERY Main Entrance

Seating Capacity: 300 Guests

The Villa Greenery is the largest and most elegant of the Villa's banquet rooms. Skylights brighten the central section with hanging plants, a fireplace with large solarium windows situated on either side, provides a beautiful backdrop for the bridal or head table. There is a stage for the D.J. or band. The rotating mirror ball and lighting are fixed features that highlight the large wood dance floor.

VILLA MEADOWS West Entrance

Seating Capacity: 250 Guests

The Meadows features an open floor design with round and rectangular tables, a dance floor and an additional adjoining room for buffet tables, and a lighted arch and lattice that serves as a beautiful back drop for the bridal table. Enjoy a pleasant evening on our outdoor river rock patio with flower boxes, seating and a view of "Dad's Pond".

FIRESIDE ROOM South Entrance

Seating capacity: 100 Guests

As its name suggests, the Fireside has a warm atmosphere with a fireplace, dimmable wall sconces and round or rectangular tables and a dance floor. A perfect setting for smaller receptions and gatherings, yet plenty of room for the DJ with parking right outside the door!

CYPRESS ROOM Main Entrance

Seating capacity: 60 Guests

The Cypress Room also features dimmable wall sconces, round or rectangular tables, a dance floor and plenty of room for the DJ. Entry to the Cypress Room is accessible by stairway from our "Brew Pub & Grille" restaurant entrance.

BREW ROOM Main or Bowling Center Entrance

Seating capacity: 80 Guests

Through the window to the brewing room, you can view the brew kettle and fermenter tanks in the operational room of Barry Counties first Micro Brewery. The room features couches, Flat screen TV's and solarium windows and an outdoor deck overlooking Dad's pond. The room is now available for private or community events at no charge. We have special menu's available for this room. Prices start at \$10.00 per person.

Middle Villa Inn Banquet Policies

Food

1. Menu selections and approximate number of guests should be submitted to us at least four weeks in advance.
2. In regard to food functions, we must be notified of the final number of people no later than noon three days prior to the scheduled function. For functions held on Monday or Tuesday, the expected attendance must be given to us no later than noon the preceding Friday. This number will be considered a guarantee, and is not subject to reduction.
3. For buffets only, we prepare food for five percent over the number of people guaranteed.
4. Due to health regulations, we are not allowed to release leftover food.
5. Hosts will be charged for the number of people guaranteed or the number of people served, whichever is greater. If no guarantee is given, the last estimated attendance figure given will apply.
6. All buffet dinners for children under the age of 10 will be priced at \$2 less than the adult price. Please inform us of the number of children attending your function. (This discount is on Buffet Style dinners only!)
7. Food and beverages are not allowed to be brought into the building, with the exception of the wedding cake. All food and beverages must be provided by the Middle Villa Inn.

Bar and Beverages

8. All beverage service will be subject to the Michigan Liquor Control Commission regulations. A pictured driver's license, or state issued I.D. will be required if age is questioned. All state and local laws concerning the consumption and service of alcoholic beverages will apply.
9. All hosted bars begin at the stated open bar time and will run for a maximum of five consecutive hours or until 12:00 AM, whichever comes first.

Billing

10. All listed prices are guaranteed through **December 31, 2011**
11. Sales tax of 6 % and a service charge of 15% will be added to all prices listed.
12. A security deposit may be required to book your function.

Continued on next page

Banquet Policies (Cont.)

13. A non-refundable deposit of \$750.00 is required when booking the Villa Greenery or Villa Meadows Room. All other Banquet rooms require a non-refundable deposit of \$300.00. Additional deposits may be required. The balance of the cost must be paid prior to or at the end of your function with either cash, personal check, or credit card. This payment plan applies to all functions, unless credit has been established with us.

Banquet Rooms

14. The Middle Villa is non-smoking.

15. Our banquet rooms are available for your use for six hours or until 12:30 AM, whichever comes first. A charge of \$50.00 per half hour will be added if additional time is desired.

16. You may have access to the banquet room for decorating and set up the day of the event or the day before if the room is available.

17. There are minimum sales requirements for our banquet rooms. This amount is determined based on the room chosen, date of the event, and event details. Our Event Coordinator will confirm your minimum sales requirement before booking.

18. For groups under 50 people, we reserve the right to change room requests.

Responsibility

19. The engager is responsible for the conduct of all persons in attendance and for any damages incurred to the Middle Villa Inn.

20. The Middle Villa Inn will not assume any responsibility for damage or loss of any merchandise, articles or personal effects left on the premises prior to, during, or following a function.

Decorations

21. Decorations are allowed on the tables only. Glitter, confetti, silly string, rice, bird seed and crepe paper are **not allowed inside or outside** the facility. If this policy is not adhered to, a \$50 charge will be added to the bill for cleanup.

23. Nothing may be placed on the walls or hung from the ceiling.